

# Precautions and Safety Measures Recommendations to Exhibitors at Restaurant & Bar Hong Kong x Gourmet Asia / Natural & Organic Asia 2020



Updated on 2 July 2020

As the Organiser we are closely aligned with the efforts by the Hong Kong Departments of Health as well as the World Health Organization (WHO) to control and limit the spread the Novel Coronavirus. In order to protect yourself and others against the virus, we appreciate our exhibitors to follow the below recommendations and ensure clean and hygiene at your stand.

Please note this precautions and safety measures is being updated based on the latest situations of COVID-19. Therefore, ongoing update will be carried out so please login to OEM to review the latest information.

- Keep your stand clean. Disinfect and clean frequently touched surfaces, furniture, exhibits with appropriate disinfectant.
- Meeting tables, chairs, tabletop showcases, etc. must be cleaned and disinfectant.
- Prepare hand hygiene facilities such as 70% to 80% alcohol-based hand sanitiser / hand wipe on your stand, especially at the reception counter or areas where you are performing demonstrations.
- Perform hand hygiene frequently, especially if touching the mouth, nose or eyes.
- Maintain respiratory etiquette/cough manners. Cover your mouth and nose with tissue paper when sneezing or coughing.
- If hands are contaminated by respiratory secretions after coughing or sneezing, wash hands with liquid soap and water immediately or sanitise hands using alcohol-based sanitiser.
- Dispose of soiled tissues into a lidded rubbish bin (may be ordered through the official stand contractor), then wash hands thoroughly.
- Dispose of used face masks in a sealed envelope and in used face mask bins provided.
- Exhibitors are advised to stagger their staff's mealtime and adopt physical distancing when having meals.
- Exhibitor should consider partitions at each information desk/table showcase/discussion table. (partitions may be ordered through the official stand contractor)
- Before customers try the exhibits, exhibitor should remind customers to wear disposable gloves before touching it.
- Exhibitors are recommended to wear face masks when offering food/drink tasting to trade buyers.
- Food sampling to be offered to trade buyers must be in individual pack.
- Food tasting to be served on table must be covered, and to be served to trade buyers by exhibitor.
- Trade Buyers must sanitise hands before and after receiving food/drink tasting from the exhibitors.
- If food tasting is offered at the stand, lidded trash cans should be in place (may be ordered through the official stand contractor), preferable with foot pedal so contactless.
- Exhibitor should monitor the visitor flow inside their stand and on queuing for food tasting, ensure social distancing is observed.

Exhibitor offering wine tasting:

- No spittoons for the time being will be allowed in the hall for hygiene reasons. Exhibitor should consider limiting the amount of tasting for individuals.
- Exhibitor to prepare their own glassware or order through the venue. Alternatively, you are advised to prepare small size lidded paper cup.

Other useful information, please visit

[Food Safety and Hygiene Advisory for Food Premises on the Prevention of COVID-19](#)

[Food Safety Advice on Prevention of COVID-19 and FAQs](#)

[Precautions for Food Delivery Agents on the Prevention of COVID-19](#)

COVID-19 thematic website: <https://www.coronavirus.gov.hk/eng/index.html>

Disease information: <https://www.chp.gov.hk/en/healthtopics/content/24/102466.html>

Latest information on Inbound Travel: <https://www.coronavirus.gov.hk/eng/inbound-travel.html>

Relevant health education materials and poster: <https://www.chp.gov.hk/en/resources/464/102466.html>

The Organiser

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# Informa's COMMITMENTS

At Informa Markets, our events run in accordance with the AllSecure Standard, with a commitment to ten key priorities:

ENHANCED CLEANING



PERSONAL HYGIENE



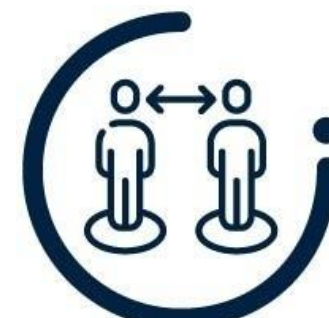
NON-CONTACT REGISTRATION



PHYSICAL CONTACT



PHYSICAL DISTANCING



FOOD AND BEVERAGE STATIONS



PERSONAL PROTECTIVE EQUIPMENT (PPE)



FIRST AID



SCREENING



TRACE AND CONTACT





## ENHANCED CLEANING

Deep clean of venue before, during and after each event will take place.

### Cleanliness of Venue

- Main entrance floor mats are sprayed with diluted bleach every two hours.
- Escalator handrails, door handles and lift panels disinfected hourly.
- All restrooms have attendant to carry out on-going cleaning and disinfecting.
- Tables and chairs in exhibition halls are disinfected twice daily.
- Venue will be disinfected at the end of the day after general cleaning.



### Cleanliness of Exhibition

- Microphones etc used in seminar sessions/event area will be equipped with disposable microphone covers to ensure hygiene.
- Equipment will also be disinfected after every use.
- Official stand contractor and other stand contractors involved in the event will be advised to deep clean all fixtures and fittings before delivery to venue and again after set-up.



### Cleaning Materials

- They will be available through the official stand contractor, should exhibitors wish to purchase onsite (disinfectant spray, wipes, etc)



Cleaning & Hygiene



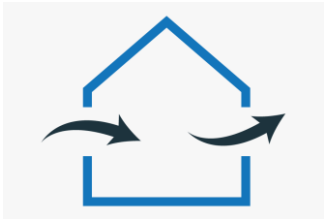


## ENHANCED CLEANING



### Used Face Masks Disposal

- Specific rubbish bins for disposal of used face masks are provided at prominent areas.



### Ventilation

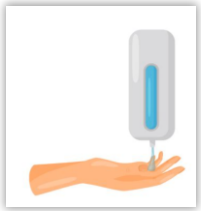
- Exhibition venue ventilation system, supplying fresh air, is running at maximum capacity.

### Cleaning & Hygiene





## PERSONAL HYGIENE



### Disinfectant Unit

- Self-contained Hygiene Chamber will be in use, allowing participants to undertake disinfection process (optional).



### Hand Washing / Sanitising

- Hand sanitising stations are located throughout the event, we encourage all participants to regularly wash and disinfect their hands.



### Venue Hygiene

- Additional hand sanitisers at the entrances, lift lobbies, customer / information counters, restaurants.



### Water Fountains / Dispensers

- Drinking water facilities are now suspended.

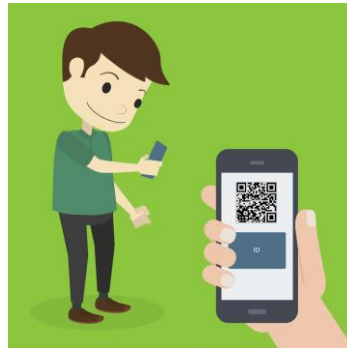
Cleaning & Hygiene







## NON-CONTACT REGISTRATION



### Crowd control

- In line with government and venue regulations, the number of attendees inside halls may be limited. Designated entrances/exits and real-time head count will be enforced.

### Non-contact / QR code registration

- Online registration available to facilitate non-contact registration.
- Self-print badge kiosks will be set up at the registration area.

### Physical Distancing





## PHYSICAL CONTACT



### Handshaking

- Following the guidance of global and local authorities, the eliminating of handshakes is highly recommended.



### Limit printed materials

- Download e-brochure/e-news through QR code or event mobile app, rather than printing promotional material.



### No Cash

- Utilise E-Payment i.e. Octopus card, QR code, online banking, WeChat pay, Apple & Google Pay, rather than cash onsite.



### Stationery

- Conference/Seminar attendees should bring their own stationery i.e. notepads, pens, pencils, etc, and drinking water.







# PHYSICAL DISTANCING



## Conference / Seminar Rooms

- It is recommended to keep seats at least 1m apart in conference / seminar rooms.



## Signage / Announcements

- Event signage with common signs and symptoms of COVID-19 will be prominently displayed in the common areas.
- Throughout the event, announcements will be broadcast repeatedly to remind the importance of maintaining physical distance, washing and sanitising hands.



## Social distancing

- Indicated by marking 1m spacing at catering outlets, seating areas, registration queue, hall aisles, etc.

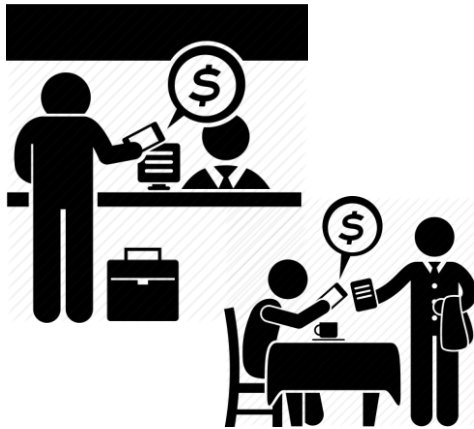




## FOOD AND BEVERAGE STATIONS



- No buffet catering will be operate in the venue.
- Only pre-packed / individually packed food is available inside the exhibition halls.
- Tables and chairs will be cleaned after every customer.
- Outlets accept E-payment, supporting cashless system.



Physical Distancing





## PERSONAL PROTECTIVE EQUIPMENT (PPE)



### Masks/Face Shields

- All participants are recommended to wear face masks at all times in the venue. No admittance is allowed without a mask.
- Masks may be purchased at customer service counters and vending machines.

**NO FACE MASK**



**NO ENTRY POLICY**



### Personal Protective Equipment (PPE)

- Exhibitors should prepare PPE for staff to use onsite.

Protect & Detect



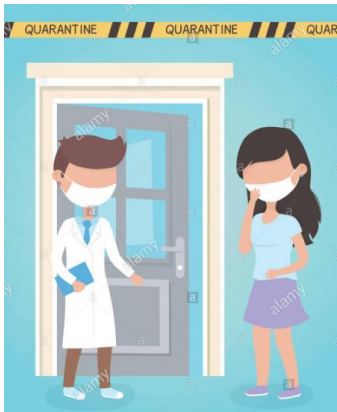


## FIRST AID



### Medical team

- First aid support will be onsite during the entire event.



### Isolation Rooms

- Any participant with possible COVID-19 symptoms (particularly fever) will be held in a separate quarantine area; the Organiser will work with the local medical authority to ensure proper protocols and support are followed.



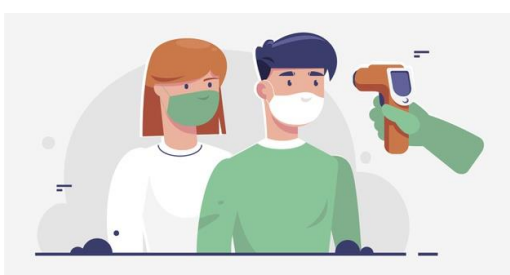


## SCREENING



### Hong Kong Quarantine Order Wristband

- Anyone wearing a quarantine order wristband will be denied entry to the venue, and the authorities alerted.



### Temperature Screening

- It is mandatory for all attendees to undergo thermal screening before entering the venue.
- Additional temperature checks may be carried out inside the venue, before entry to the exhibition halls.





## TRACE AND CONTACT



### Trace and Contact

- Admission is controlled, granted only for exhibitors and trade buyers with valid identity document, ensuring traceability of all participants, subject to the Hong Kong privacy ordinance.





# Useful References

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